

Wilmington Historical Society

Minutes of Meeting

Wednesday, February 3, 2021

Online Meeting via Zoom

Attendees

Karen Peters

Susan Albert

Gil Dyke

Linda Joss-Dyke

Nancy Cressey

Merri Peck

Jess Ano

Karen Peters called the meeting to order at 6:30pm. There was no open discussion since we held the meeting online due to COVID 19 restrictions. The Audit committee met at 6:15 just prior to this meeting. Merri Peck, chair of the Audit committee submitted a report indicating that all questions were answered to the committee's satisfaction and all records are in excellent order. The board voted unanimously to accept the Audit report.

Susan Albert made a correction to the January meeting minutes. In the discussion of the budget the sentence reading. "It was noted that we are not receiving much interest on our operating account." was changed to replace "operating account" with "building fund money market account." Susan then moved to accept the minutes as corrected and her motion was seconded by Merri. All voted in favor.

Susan then discussed the treasurer's report. Our bank balances as of January 31st are as follows:

Operating Account	\$10,343.41
Building Transfer Fund Account	128.00
Zachay Memorial Account	2,000.00
Keegan Memorial Building Construction Fund	122,447.63
Petty Cash Fund	100.00
Adirondack Foundation Account	\$53,077.72

Since November a total of 61 donors have contributed \$13,791 to our annual appeal. Linda Joss-Dyke moved to accept the Treasurer's Report and Nancy Cressey seconded her motion. It carried unanimously.

We then discussed the budget. Susan provided a copy of a draft budget. We discussed and made changes to several categories including primarily the Whiskey Run and local government grants. The uncertainty caused by COVID-19 make preparation of the budget particularly challenging. Susan will make changes as discussed and forward the updated budget to all board members. Our IRS Form-990 is due in April. Susan has an appointment with H&R Block on March 16th and our state sales taxes are due March 20th. We need to renew Grant Station by February 23rd.

Karen then discussed communications for the month. She sent a thank you letter to Dennis Keegan for matching funds checks and she also sent thank you letters to donors who contributed \$500 or more to our building fund. She also sent a letter to Roy Holzer to thank him for supporting the CAP Grant program. A sympathy card was sent to Maxine Rothman for the death of her mother Barbara Rothman who was a longtime member of the WHS. Karen received word that a memorial for Donna Griffin will be held March 20th at the church.

We received a request for research for the Kline family in Upper Jay and Wilmington. We also received information about the Colby family name to be forwarded to Harold Hinds for his research.

Karen is preparing the meeting flyer and will send it out to all.

The Whiskey Run is set for June 19th. At this time it is unknown whether it will be entirely virtual or an actual event. The 200th anniversary of the town of Wilmington is approaching and the

committee will be working on planning. Karen turned in the final grant report to the Essex County Arts Council last Friday. She also met with Mountain Lake PBS about work on small projects. They are working on either a documentary or a series about the history of the Adirondack towns.

Karen reported for the membership and Nominations Committee that she and Bob Peters will put together the new membership brochure for 2021 and then submit it to Nancy and Bob Cressey for approval. Nancy will prepare mailing labels.

Linda reported for the Fundraising Committee. She has submitted a number of questions to Steve Peters. Some ideas under consideration include length of event, can we do a 5K and a 10K, can we celebrate with actual event if COVID allows, should we stay with \$25 entry fee or increase to include postage, how to publicize virtual race, can we do a raffle online, etc. Linda will schedule a Zoom meeting for Whiskey Run planning.

Karen met with Tony Beck on the William G Pomeroy Foundation Historical Markers program. The Legends and Lore markers applications don't come out until March 22nd. Some topics being considered are Esther Mountain, the Underground Railroad, and Asa Lawrence's shovel ride down the log chute.

Karen, Merri and Susan have been meeting with Mirasol Sauer of Smart Site Designs about our new website. We have been made aware that websites must now be Americans with Disabilities Act (ADA) compliant. Karen has sent emails to AASLH and other non-profits asking how they handle the ADA compliance requirement. Karen may also check with Tech Soup.

Next we discussed and generated our 2021 and long range plans.

There are webinars available through Tech Soup on how to win grants in 2021. Volunteer hours are needed from all active members. Karen attended a ROOST meeting and they indicated that they will send us tools to help meet the ADA website compliance requirement. Karen volunteered to work on their committee for a new vision for Whiteface Region to include trails, maps, etc. They asked that we provide them with Whiskey Run information. They want to create routes, such as a motorcycle route, or walking or biking tour. The WHS walking tour of Wilmington would fit into this category.

At this point Susan completed the changes to the 2021 budget and Gil moved to accept it as presented. Nancy seconded the motion and it carried unanimously.

Gil made a motion to adjourn and Linda seconded it. All voted in favor.

Respectfully Submitted,
Nancy Cressey
Secretary